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MEMORANDUM FOR THE RECORD

SUBJECT: Charter of the DD/P Materiel Board

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1. A meeting to discuss the charter of the DD/P Materiel Board was held in Mr. [REDACTED] office at 1400 hours, 16 June 1955. The following attended:

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2. Questions listed in the enclosure were discussed in order. In summary, it was agreed that there would be a Board; that the Board would establish and review operational and numerical requirements for materiel and associated techniques; that it would not establish technical requirements; that it would establish priorities; that it would have a Secretariat; that the Secretariat would conduct liaison with the corresponding staff agencies of the DD; that the Secretariat would not conduct liaison with technical services of DD; that there would be working groups to support the Executive Group; that membership of the Executive and working groups would include representatives of interested Staffs and Area Divisions on a selective and flexible basis; that the Board would assist in the formulation and guidance of test plans and disposal actions for surplus materiel; and that the Board would be precluded from actions involving highly sensitive items.

3. Additional significant discussion on specific questions was in substance as follows:-

Question #1: There should be a clearer distinction between operational and numerical requirements which are properly functions of the Board and technical requirements which are the functions of TSS and OC. The question should be answered in the affirmative, but the words "operational and numerical" should be inserted before "requirements" and the following

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phrase should be added:-

"It is understood that technical requirements are to be defined by TSS and OC."

Question #2: Certain liaison with DD should appropriately be conducted by the Secretariat. Liaison with technical services of DD should be the exclusive responsibility of TSS and OC. Liaison by the Secretariat should be coordinated with that of the Staffs. Mr. [REDACTED] to draft a specific delineation of liaison responsibilities between the Secretariat and TSS.

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Question #3: The number and structure of working groups should be subject to change as required. In general, the answer to the question should be in the affirmative, but the phrase "special equipment and techniques" should be changed to read "special equipment and associated techniques."

Question #4: None.

Question #5: Board action should be based on request from the responsible Staff. Requests from the Office of Logistics should be directed to the Board through the responsible technical staff in all cases.

Question #6: None.

Question #7: The question should be answered in the affirmative but in addition, PP, FI, and TSS representatives will select and include in the [REDACTED] specific categories of precluded items which are already apparent.

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Question #8: Membership should include permanent members and additional temporary membership as required to deal with specific problems. Attendance of members should be flexible and only those having a direct interest in each meeting should be required to attend. The Office of Communications should be added to the list of appropriate members.

Question #9: Board action should be limited to material and associated techniques and should not include action on techniques which are not associated with material.

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Question #10: None.

/s/

for [REDACTED]
Executive Agent
DD/P Materiel Board

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Enclosure

Distribution:

Orig - C/PP
2 - FI
2 - TSS
1 - SSA-DD/S
1 - DC/PP
1 - OC
1 - OL
1 - OTR
1 - PP/[REDACTED]
1 - FI/RI

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PP/[REDACTED] ., :am
17 June 1955

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